

Points Available for Content of Report

Required Action	(0)	(1)	Total
Report submitted on time	No	Yes	
Cover or Binder	No	Yes	
School name and address	No	Yes	
Instructors names/phone numbers	No	Yes	
Best times to call	No	Yes	
Team (Student names)	No	Yes	
Team (Student grade level)	No	Yes	
Car name/number (# assigned by EA)	No	Yes	

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Accomplishment Points

Required Action	(0)	(1)	(2)	(3)	(4)	Total
Accomplishments to date	Not Done	Accomplishments to date were there but unorganized	Accomplishments to date were there and were clear and very organized			
Photos and/or diagrams of progress	Not Done	Photos or diagrams were unclear and unorganized	Photos or diagrams were clear and organized of their progress	Photos and diagrams were clear and organized of their progress	Photos and diagrams were very clear and very organized of their progress	
Plans for construction of car	Not Done	Plans for construction were there but were unclear and unorganized	Plans for construction were clear and very organized			
Plans for testing car	Not Done	Plans for testing car were there but were unclear and unorganized	Plans for testing car were very clear and very organized			
Define problems/issues/help needed	Not Done	Definition of problems, issues, and help needed were unclear and unorganized of their progress	Definition of problems, issues, and help needed were somewhat clear and organized of their progress	Definition of problems, issues, and help needed were very clear and very organized of their progress		
Sponsors/funding progress (methods used, budget, and expenditures)	Not Done	Sponsors/funding progress with methods used, budget, and expenditures were unclear and unorganized	Sponsors/funding progress with methods used, budget, and expenditures somewhat clear and organized	Sponsors/funding progress with methods used, budget, and expenditures clear and organized	Sponsors/funding progress with methods used, budget, and expenditures very clear and very organized	
Publicity techniques	Not Done	Publicity techniques used were unclear and unorganized	Publicity techniques used were somewhat clear and organized	Publicity techniques used were very clear and very organized		
Thank you plan for sponsors	Not Done	Thank you plan for sponsors were unclear and unorganized	Thank you plan for sponsors were somewhat clear and organized	Thank you plan for sponsors were very clear and organized		

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Quality Points

Required Action	(0)	(1)	(2)	(3)	(4)	(5)	(6)	Total
Organization of ideas	Not Done	Report organization was poor	Report organization was below average	Report organization was average	Report organization was good	Report organization was excellent	Report organization was masterful	
Writing Quality	Not Done	Writing quality was poor	Writing quality was below average	Writing quality was good	Writing quality was excellent	Writing quality was masterful		
Clarity	Not Done	Clarity was poor	Clarity was average	Clarity was good	Clarity was excellent			
Creativity of report writing/presentation	Not Done	Creativity of report writing/presentation was poor	Creativity of report writing/presentation below average	Creativity of report writing/presentation good	Creativity of report writing/presentation excellent			

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Report Total ____/50